

Please complete and sign this form and return it to us via post or email. It is very important that this form is returned as soon as possible, or you may be charged additional rent on your home.

I confirm that I am giving notice to terminate the tenancy of:

Address

Post code

The Tenancy is in the name(s) of:

I understand that under the terms of the tenancy agreement, the property must be left in a good, clean condition and free from rubbish, and that if you need to clear the property of any items after I leave or make good any damage, I will be charged the cost of you doing so.

I give permission to dispose of any personal effects or furniture left at the property after the tenancy ends and the keys have been returned.

I understand I will remain responsible for paying the rent and keeping all other conditions of the tenancy during the notice period and that a termination visit to the property will be carried out during the notice period.

The tenancy termination date will be: (please note that 28 days' notice must be given and the tenancy must end on a Sunday)

Sunday

I will leave the property and return the keys by mid-day on

The keys will be returned to:

I will not allow anyone to remain in the property when I move out and I am aware that if I hand the keys in later than the termination date, the rent will continue to be payable until the date the keys are received.

Please note if you are in receipt of housing benefit it will only be paid for the period you live at the property.

The gas and electricity suppliers for the property are:

Tenancy Termination Form

Plus Dane Housing

Gas supplier	
Electricity supplier	
There is / is not* a water meter at the property (*delete as appropriate)	
There is / is not* a Telecare / elder care alarm system installed at my home) (*delete as appropriate)	
There are / are not* any adaptations within my home? (*delete as appropriate)	
Have you had any cats or dogs living at your home? Yes / No	
Are you receiving any gardening service? Yes / No	
Will you allow accompanied viewings with prospective tenants during your notice period before you move out Yes / No	

My forwarding address will be:

Telephone number:

Signed

Date

If you are an executor terminating on the death of a tenant, please complete the section below:

Name	Relationship to tenant
Address	
Telephone number	

Reasons for Leaving

To help us understand the reasons why you are moving, please answer the questions below.

1. What was the main reason for you ending your tenancy?
(please tick one box from each section)

Anti-social behaviour	
Domestic Abuse	
Getting back with partner	
Financial - affordability related to welfare reforms	
Financial - affordability - not related to welfare reform	
Hate Crime or harassment	
Home too large	
Home too small	
Homeownership	
Property no longer suitable due to medical condition	
Property to be demolished	
Property condition	
To be closer to friends and family	
To be closer to work / employment opportunities	
To move closer to schools	
To give or receive support	

2. Who owns the property that you are moving to?

Housing Association	
Local Authority	
Family and Friends	
Private Landlord	
Buying own home	
Nursing Home	
HM Prison	
Not applicable - deceased	